**Meeting Minutes**

Members Present (4 of 6):

* Katie
* Logan
* Samuel
* Dylan

Wednesday, January 17th from 3:00 to 4:00pm

Conference call with contact (Amanda) from Strait Area Chamber of Commerce

* Wants it stored locally, not web-based
* 12 Draws of Christmas
  + Occurs over 4 weeks period
  + 2200 tickets
  + Need to track every ticket, if its been sold or not
  + Batches of tickets, each with unique numbers
  + Batches of tickets are given to team leaders
  + These leaders are responsible for collecting their own tickets
  + They usually lose track of some tickets
  + Each ticket is $50, or 3 for $100
  + No dropdown lists, data entry errors
* Matching money that comes in, with money that should be in, in real time.
* Master ticket list, they had to verify every single ticket.
* Want checks to see if a ticket already exists in the database.
* Their major issues: distribution, tracking, master ticket list management.